



SCOTTISH BORDERS LICENSING BOARD

OPERATING PLAN

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

(a) Will alcohol be sold for consumption solely ON the premises?	YES /NO*
(b) Will alcohol be sold for consumption solely OFF the premises?	YES/ NO *
(c) Will alcohol be sold for consumption both ON and OFF the premises?	YES /NO*

*delete as appropriate

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **ON** PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
Monday	—	—
Tuesday	—	—
Wednesday	—	—
Thursday	—	—
Friday	—	—
Saturday	—	—
Sunday	—	—

Question 3

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION **OFF** PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
Monday	10.00	22.00
Tuesday	10.00	22.00
Wednesday	10.00	22.00
Thursday	10.00	22.00
Friday	10.00	22.00
Saturday	10.00	22.00
Sunday	10.00	22.00

Question 4

SEASONAL VARIATIONS

Does the applicant intend to operate according to seasonal demand	YES/NO*
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*If YES – provide details

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 (a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Accommodation	NO	NO	NO
Conference facilities	NO	NO	NO
Restaurant facilities	NO	NO	NO
Bar meals	NO	NO	NO

(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Receptions including weddings, funerals, birthdays, retirements etc.	NO	NO	NO
Club or other group meetings etc.	NO	NO	NO
(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Recorded music –see 5(g)	YES	YES	YES
Live performance – see 5(g)	NO	NO	NO
Dance facilities	NO	NO	NO
Theatre	NO	NO	NO
Films	NO	NO	NO
Gaming	NO	NO	NO
Indoor/outdoor sports	NO	NO	NO
Televised sport	NO	NO	NO
(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Outdoor drinking facilities	NO	NO	NO
(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
Adult entertainment	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

THE PREMISES WILL PLAY BACKGROUND MUSIC WHEN OPEN AND
ALTHOUGH THIS WILL BE LOW LEVEL IT IS MENTIONED OUT OF
COMPLETENESS

(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

ATTACHED IS A DESCRIPTION OF THE OPERATION. IT WOULD BE PROPOSED TO OPERATE FROM 08.00 MONDAY TO SATURDAY FOR ALL ACTIVITIES THAT ARE NOT SUBJECT TO THE LICENCE AND FROM 10.00 ON SUNDAY SUBJECT TO SUNDAY TRADING LAWS. THE STORE WILL GENERALLY RETAIL HOUSEHOLD GOODS, INCLUDING FOOD AND DRINK WHICH WILL INCLUDE HOT BAKERY PRODUCTS.

(g) Late night premises opening after 1.00am

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	YES/NO* N/A
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When fully occupied, are there likely to be more customers standing than seated?	YES/NO* N/A
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*delete as appropriate

Question 6 (On-sales only)

CHILDREN AND YOUNG PERSONS

(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES/NO*
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*delete as appropriate

(b)	Where the answer to 6(a) is YES provide statement of the TERMS under which they will be allowed entry
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N/A

(c)	Provide statement regarding the AGES of children or young persons to be allowed entry
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N/A

(d)	Provide statement regarding the TIMES during which children and young persons will be allowed entry
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N/A

(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

N/A

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

56 m²

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

(a) Name

(b) Date of birth

(c) Contact address

(d) Telephone number and e-mail address

(e) *Personal licence*

<i>Date of issue</i>	<i>Name of Licensing Board issuing</i>	<i>Reference no. of personal licence</i>

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature ..  * (see note below)

Date 8 February 2018

Capacity Solicitor agent ~~APPLICANT~~/AGENT (delete as appropriate).

Telephone number and email address of signatory 0151 907 3381



* **Data Protection Act 1998** The information on this form may be held on an electronic public register which may be available to members of the public on request.

OPERATING PLAN FOR T. J. MORRIS LIMITED T/a HOME BARGAINS.

The nature of the store will involve the premises operating as a general convenience and grocery store. There will be a wide range of branded household products which will include health and beauty products, cleaning products, foods stuffs of all description, some children's goods such as toys and games, some clothing, some seasonal goods, confectionery, soft drinks and alcoholic drinks. The primary focus will be on primary products for use within the household.

In general the alcoholic drinks for off sales will comprise no more than 5% of the display area, in these premises the display will be away from the entrance and monitored by CCTV cameras and by staff who will regularly be in the area replenishing stock.

The Company would take the following general steps in order to observe the licensing objectives:-

The store will be open between 08.00 to 22.00 for general trade subject to any restrictions such as existing Sunday trading laws.

Prevention of Crime and disorder.

The Company will have in place CCTV systems that will allow digital images to be taken of the inside of the store, including the entrance doors and exit doors. The CCTV system will be operating whenever the store is in use and images will be retained for a period of up to 28 days and made available as requested. The system can be checked from head office and a team is available to carry out repairs if required.

The staff will be trained generally, including the specific training required under the Licensing (Scotland) Act 2005, in relation to the sale of age restricted products. The Company has a due diligence system designed to prevent staff making illegal sales.

Prevention of Public Nuisance:

The store will not be seeking to exercise any other licensable activities such as the playing of music, save occasionally for recorded background music, and as such would not anticipate being a nuisance to the public. It will co-operate with the local Authority in relation to any refuse clearance requirements.

Promotion of public safety:

The Company will follow all guidance given by the authorities and will comply with both fire safety and health and safety requirements.

The Company has in place officers who provide advice in relation to risk assessment and the premises will be risk assessed.

Protection of Children from harm:

The Company will operate a 'Challenge 25' system whereby anybody who looks to be under 25 will be challenged to prove their age is over 18. They would need to do this by virtue of producing a passport, a photocard driving licence, or a government approved card with a PASS logo. The staff are all trained in these procedures and the training is recorded.

The company does not advertise prices or products generally and specifically does not advertise the sale of alcohol or the pricing applied

Protection and promotion of Public Health:

The Company will look to implement such advices as given by relevant authorities and will place notices as requested in the store advising in respect of this objective.

As indicated the Company does not advertise the sale of alcohol in any of the stores it operates.